

MINUTES  
ALLEGANY COUNTY SOIL & WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS MEETING – November 20, 2018  
District Facility, 5390 County Route 48  
Belmont, N.Y.

Directors

Rod Bennett, Chair  
Marvin Covert, Farm Bureau  
James Wilcox, Grange  
Karl Graves, Legislator  
Judith Hopkins, Legislator

Staff

Scott Torrey, Exec Dir

Cooperating Agencies

Nicole Ayers - FSA

1. **Call to Order:** 5:30 pm
2. **Minutes of October 16, 2018 Approved (Graves - Covert)**
3. **Financial Reports – Approved (Graves - Hopkins)**
  - a. Treasurer’s Report
  - b. Abstracts
4. **Cooperating Agency & Staff Reports**
  - a. NRCS – No report
  - b. FSA – Report attached
  - c. Division of Land and Water Resources – Report attached
  - d. Executive Director –
    1. Program Updates:
      - a. Round 20
        - i. Due to the wet weather farms have not been able to get all the work done. We are requesting approval of time extensions for these projects tonight.
      - b. Round 21
        - i. Aaron Brooks is working on his manure separation system.
      - c. Round 24
        - i. We are waiting on the official approval of the projects. It looks like we should get at least 2 of the grants approved.
      - d. FL\_LOWPA
        - i. Working on the 15-16 grant year closeout. This is due at the end of the year.
        - ii. Lester York and Wayne Jones are trying to get their projects wrapped up in the next few weeks.
      - e. AEM
        - i. We are working on Tier 5B evaluations of previously completed ag-non point source projects.
        - ii. We will be cosponsoring a CAFO Manure Applicator Training with Cooperative Extension.
      - f. Southern Tier Program
        - i. We are working on closeouts.

- g. Belfast River Stabilization
    - i. Our contract has finally been signed by FEMA. We have a little bit of surveying to complete then we will move onto the design and permitting.
  - h. CAFO Waste Storage Grant
    - i. Aaron Brooks is working on his manure storage.
    - ii. Jeff Baker is planning on doing his storage in 2019.
    - iii. Round 2 Plan of Work documents have been submitted.
  - i. West Almond Salt Storage Facility
    - i. Contract has finally been approved by the DEC.
  - j. NRCS RCPP Funding
    - i. No changes in the last month.
  - k. EPA-GLRI Grant
    - i. Val Dale Farms cover crop contract for approval tonight.
2. Technical Assistance
- a. The gravel removal project on McCurdy Creek in Shongo has been completed. The DOT, Town of Willing and the county DPW all worked together to help remove the large gravel bars that were restricting flow through the box culvert. The county and town will use the gravel on their roads.
  - b. Alfred State has started work on the stream behind the Accord building in Friendship. We used Part C money to rent an excavator and bull dozer and Otis Eastern donated a bull dozer to help get the project done.

## 5. Old Business

- a. **Email from Vic regarding Leasing Vehicles** – We cannot lease vehicles because it is considered borrowing money. If the County wanted to work something out with us we could lease through the county, but Scott thinks it would come out of what we get from the county funds. Scott mentioned wanting to look into the County’s leasing program and see if we would save anything by doing so. Rod questioned how much we could actually save by leasing when we get such good prices on the vehicles we have been purchasing already.
- b. **District Technician Update** – Kyle Redman has accepted the job and will be starting December 10, 2018.
- c. **Truck Purchase Update** – Scott has ordered the ½ ton Dodge truck for \$25,494.00. This was the best result for Mini-Bid we submitted. Judy asked what the contractors have to do in order to put in a bid, and why there aren’t any local dealerships that put in bids? Scott said it is regulated through the state, they have a program that dealers have to go through to be on the list of potential bidders. We submit what we are looking for to the state and they send those details off to potential bidders that are qualified, and then bidders respond. We have to say in who bids, or where the bids come from.
- d. **Pat Carlin Update** – There has been discussion in the past whether Soil and Water should pay the interest, and the State has said that we have to pay the interest. The payment is around \$900.00 give or take. This settles the issues with the State.

**6. New Business**

- a. **Round 20 Canacadea Creek Beef BMP's Time Extension Request – Approved (Graves – Covert)**
- b. **Round 20 Oil Creek BMP Implementation Time Extension Request - Approved (Graves - Hopkins)**
- c. **Val Dale Farm GLRI Cover Crop Contract – Approved (Covert – Graves)**
- d. **Sexual Harassment Policy** – We updated the Sexual Harassment Policy based on the New York State Policy for Employers. All employees and directors have to go through a training with the new policy. Judy and Karl have recently had sexual harassment training through the county and Rod has had it through the library he is on the board for, the question was raised whether they have to go through another training here, or if the training they have done already counts. Tiffany will ask if they have to do it again. **Approved (Hopkins – Graves)**
- e. **Computer Purchase** – Requesting approval to replace one of our computers that is acting up. We received a state bid of \$728.30 for a Dell Desktop computer. **Approved (Graves – Covert)**
- f. **Tire Purchase** – Requesting approval to purchase tires for the 2 door Chevy Pickup truck. We would be replacing the factory tires they came on the truck when we purchased the vehicle. We will purchase through Hess Tire which has government rates, so we will get the tires for cost essentially and pay for mounting and balancing. Approximate cost is \$500.00. **Approved (Graves – Hopkins)**
- g. **2019 Budget** – Karl asked what percentage Scott used in proposal for Employee raises. Scott used a 4% increase. Rod asked where in the budget was the Part C State funding we are to receive, Scott responded that money is what we are using on the FEMA Belfast project and it is not included in this budget proposal. We are going to get \$30,000 to \$40,000 back for our time and work on project, but it will be a couple of years before we see that money. **Approved (Graves – Hopkins)**

**7. Announcements**

- a. **Next Board Meeting: December 18, 2018 at 5:30pm.**
  1. Judy will not be able to attend December meeting.

**8. Correspondence**

- a. NYACD Newsletter

**9. Adjournment - 6:20 pm Approved (Hopkins - Graves)**

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Tiffany A. McCumiskey  
Secretary to Board

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Rodney Bennett  
Chairman